

VIRGINIA SWIMMING, INC.
HOUSE OF DELEGATES MEETING MINUTES
Sunday, April 30, 2017 - Doubletree by Hilton, Midlothian, Virginia

1. Call to Order – 1:15 pm. Steve called the meeting to order and reviewed our mission statement.
2. Minutes from September 2016, House of Delegates meeting. A couple small edits were made and the minutes were accepted and passed.

3. Treasurer’s Report – Bob Rustin

Monthly and year to Date summery are posted on the website.

Negative balance – still waiting for some expenses to come in.

This report serves as a motion, and the motion was seconded. Voted on and approved.

4. Election of Officers

Kevin provided overview of how we would elect tellers for the election. For Slate of officers except General Chair, we only have one person running for open offices.

We have two individuals running for General Chair. One candidate has removed his name from consideration.

Persons elected to nominating committee must have a majority of the votes. Changed our by-laws after recent election to allow us to move forward based on majority votes. Nominating committee must be elected, and must include at least one athlete. We can make nominating committee larger, but we must add more athletes to make up the 20% needed.

This year we will not be using the nominating committee to act as tellers. We will appoint tellers for this election.

Head of nominating committee not available, so Pat Donohue will fill that role for today’s election. Reviewed 2 people who are still active on the ballot for General Chair position.

Call for nominations from the floor for General Chair? No nominations.

Bill moved that the nominations be closed for General Chair. The candidates are Bryan Wallin and John Squires. Bryan and John made statements to the group as to why they would like to serve as General chair.

The floor was opened for nominations for the other offices. Receiving none, a motion was made to accept the following nominees by acclamation. Motion carried.

Administrative Vice Chair - John Stanley

Age Group Vice Chair - Drew Hirth

Senior Vice Chair - Steve Hennesey

Finance Vice Chair - Bill Geiszler

Safety Vice Chair - Gordon Hair

Secretary - Ashby Marcey

Treasurer - Bob Rustin

Technical Planning - Jessica Simons

Other positions we will be accepting nominations for:

Nominating Committee:

Non-Athlete nominations: Amy Brehl - Hokie, Pat Donohue – Poseidon, Kim Downs - ODAC, Kevin Hogan - UN, Lori Hopewell - NOVA, Kevin McHaney - BASS, John Squires - UN, Mary Turner, - UN, Jeff Kaufman - ODAC, Jenny Kimbell - CGBD, Karen Sizemore - RAYS

Athlete member: Sara Gaston – Poseidon

Kevin McHaney withdrew his name from the list of nominees.

Call for nominations from the floor for the nominating committee. The following individuals were nominated: Kirsten Johnson, ODAC, Bridget Burkot, PSDN, MC Thomas, NOVA. A motion was made, seconded, and approved to close nominations.

After a review of the By-laws regarding the size of the Nominating Committee, a motion was made and seconded to increase the size to seven, including two athletes. Discussion ensued. The motion was defeated.

Administrative Board of Review

Nominees are Art Anthony - ECAT, Pat Donahue - Poseidon, George Homewood - UN , Karen Miller - UN, Terry Randolph - UN, Courtney Wolfgang – Athlete, RAYS. Jacqueline Barklund’s name was removed from the ballot.

Nomination from the floor: Shane Catherman – Athlete, ECAT, and Nina Banzon – Athlete, TSU.

A motion was made, seconded, and approved to close nominations.

Kara Morgan McHaney, Bill Geiszler, Jamie Greenwood and Dan Demers were appointed to serve as tellers for the election. The voting process took place for the positions not filled by acclimation.

5. Recognition of Exceptional Volunteers

a. Phillips 66 Outstanding Service Award:

- i. 2016 Recipient: David Strider. David worked as an official for a long time. He has worked with Disability group and expanded opportunities within our LSC.
- ii. 2017 Recipient: Maureen Tolliver. Maureen has served as our Zone Team Manager since 2010 and has also served as a National Team Manager.

b. Lifetime USA Swimming Membership & Coach Achievement Award: Diane Cayce. Diane has served Virginia Swimming as a Board member, Head Zones Coach, and as an outstanding coach for many, many years.

6. Age Group SC Season Highlights & Committee Report: Scott gave overview of Short Course season highlights. NOVA was meet record holder. Lots of fast swimming in

our LSC. Light committee session. Bryan Wallin discussed how meet refs are chosen for Championship meets. Single age group used for Swimmer of the Year voting, this seems to be working well. Plan to keep this new method. Coaches had survey that went out. Looking at some of these issues – is AGC set up the way we want? Just the beginning stages of evaluating what needs to be changed in meet areas. Have put together a task force to look into this.

Zones - Deadline to apply for Zones team is the Monday following Summer Awards – 11:59pm. \$480 will be cost of the trip. This info and application will be on website shortly. Zone application process to be part of the team. Coaches should make sure swimmers/parents get zone application ahead of time. Refunds for the deposit are handled within one week of the end of the meet.

7. Senior SC Season Highlights & Committee Report: Ted noted high attendance at this meeting – encouraged people to keep coming to these meetings. Had many talented athletes graduate. Spectator viewing at Jeff Rouse for Senior Champs was an issue. People standing on side of pool cuts off viewing for first few rows. Should be getting a new digital scoreboard.

Facility rental expenses impacts where we want to go for meets. Luckily, we have new venues coming online. Liberty for Short Course Senior Champs site – Lynchburg YMCA will host. Long Course Senior Champs may be in Richmond at CSAC depending on facility rental. Most likely we will be in Richmond or at Jeff Rouse.

Ted thanked Bryan for creating a wonderful working relationship between officials and coaches. Still needs to be some protocol for disciplinary review process for our officials. Task force has been put together to work on this. Task force includes Art Anthony, Jamie Greenwood and Ted Sallade. They will work with Bryan to come up with policies and process for this.

8. 2017-18 Budget/Finance Committee Report: Finance – Bill had handouts for the proposed budget for next year. Proposed budget has a deficit of \$73,000. This was pared down from higher number. The reasons we have more expenses – budgeted to fund coaches to attend National Meets. We have added an Executive Director position at \$50,000 and an admin position at \$31,500. This will also bring higher payroll taxes as well. To offset this, we propose to raise registration fees for athletes and non-athletes. We are proposing to increase the portion that Virginia Swimming keeps. We have been providing support for Senior Champs meet – was \$15,000 proposing to drop this to \$10,000. Club Development Grants amount has also been lowered. The reserve will be consumed by adding the Executive Director and Administrative position.

Gordon Hair, Bill Geiszler, Karen Sizemore, Bob Rustin, Will Murphy, Dave Henderson worked together to develop this budget.

The proposed budget serves as a motion. Motion was seconded. Bill expects next year there could be another increase in registration fees, and an increase in splash rebate fees. There was no further discussion. Budget was approved.

9. 2017-2018 Meet Schedule & Technical Planning Report: 2018 LC Senior and AGC will not be held on same weekend. Jessica sent out proposed meet schedule on Friday night. This schedule serves as a proposal and needs to be voted on. There are 2 weekends that you may not submit a bid for a meet for the following weekends:

September 30/October 1 and April 28,29. These are Leadership weekends for our LSC and requests will not be sanctioned for these weekends. AGC in Christiansburg.

Jessica reviewed the proposed meet schedule with everyone. New information from our meeting will be updated and this schedule will be posted on the website this week. Regional alignments have been decided and this will be posted on the website this week. Jessica moved we accept the proposed schedule as presented. This motion was seconded- voted and approved.

10. Fall 2017 Leadership and Skills Development Weekend: Mary Turner reported that Swimposium scheduled last weekend in September. We have our athlete for clinic and our presenter for officials and for coaches. This will be held on September 30th. please watch for news on this event. This will take place at Hilton Garden Inn in Innsbrook. Athlete clinic will be held at CSAC. Please watch for info about this event. Clinic has filled quickly in past years. We have funding from USA Swimming this year.

11. Other Committee and Officer Reports:

- a. Membership/Registration – Mary has copies of reports – one per team. Board decided we will no longer be producing Coach cards and mailing them out. USA swimming will no longer provide these. Card can be printed through Deck Pass. We will print cards for those who register as “others”. Background check vendor has changed – quality of service was going down, and vendor was not as responsive to our needs, so USA Swimming decided to go with another vendor. First background check with new vendor will be \$38.00, subsequent renewals will be \$18.00. This could increase costs for clubs this year for reimbursement. Virginia is the slowest LSC in returning background checks. Everyone should plan ahead!

Next meeting is on October 1st. Make sure delegates are full members and have the BGC up to date.

Proposed change in membership categories. Please look over this – legislation will be coming up in September. Look at Junior Coaches and Flex membership category.

- b. Athletes – nothing to report. Should get info on safe sport out to athletes. Working on task force to explore better uses for social media. Sarah Gaston was elected as Junior Athlete reps.
- c. Coaches – Kevin gave brief update. Elections for coach reps are done differently. Taking nomination for coach reps. Need to elect 2 coaches this year. Winners for AG coach – Drew Hirth and MC, Senior was Doug Fonder – Gators.
- d. Officials – Bryan gave brief summary. Recognized officials yesterday at the banquet. Renamed the Volunteer of the Year Award the Jim Frye Memorial Award. This went to from Jenny Kimball CGBD and Laura Razzolini from NOVA.
- e. Disability – following 4 swimmers – Samantha Tubbs, Joseph Peppersack, Sean Harrington, Amelia _____. David went to East Zone disability clinic, and he learned a lot at this event.

- f. Club Development – no report. Someone has volunteered for this position, and Steve will be putting this name before the board for approval.
- g. Diversity – Peter thanked VA Swimming for sending coaches to leadership seminar. Kara Morgan attended a diversity conference. Red Cross pushing to get more instructors, and adding assistants in classes to help teach.

We have chosen swimmers to go to Diversity clinic in June. We are putting in bid to host zone diversity camp in 2019.

- h. Safety– Gordon made announcement that in June there will be a workshop in Colorado. If you have any safety concerns, please get this to Gordon so he can take these concerns to Colorado.
- i. Open Water – Stephanie asked that any teams who are interested in hosting open water meets to please contact her.
- j. National times – Terry thanked Virginia Swimming for the contribution they made to Alzheimer’s research. If you are interested in how your swimmers stack up with other swimmers in Eastern Zone, then look on their website. This is updated frequently. The Scholastic All American Swimmer application will be available soon. Please encourage swimmers to apply.
- k. Safe Sport – Art shared that they had their first committee meeting today. Several swimmers on this committee. They discussed what information they would like to see. They may look into training opportunities through USA Safe Sport. Going to have a Safe Sport yearly design contest. Each team can put in a design logo for Safe Sport. This will become the logo for the following year. Safe Sport recognition program should be coming out from USA Swimming. Art wants to increase the size of this committee - adding one adult member and one swimmer per team.
- l. Website – USA Swimming has changed their website – now links are not working on Virginia Swimming website. Jill is reviewing code to make these changes, this may take a while.

Steve presented each member of the Board as well as the Advisors to the Board with a small gift and thanked them for their service to Virginia Swimming.

12. Announcements

- a. Election Results:

General Chair – Bryan Wallin

Administrative Review Board – 6 members

Art Anthony, George Homewood, Karen Miller, Terry Randolph, Courtney Wolfgang and Shane Catherman.

Nominating Committee: 5 members

Amy Brehl, Sarah Gaston, Kevin Hogan, Mary Turner and Lori Hopewell.

- b. Morgan Cordle gave brief overview of leadership conference. She came back fresh and rejuvenated with new ideas. Thanked Virginia Swimming for sending her to this conference.

With no further business, a motion to adjourn was made, seconded, and approved.

Clubs attending the meeting:

757, ACAC, BASS, CCA, CGBD, CYAC, DC, DIG, ECAT, GATR, HOKI, LY, NOVA, PSDN, PWSC, QSTS, RAPP, RAYS, SEVA, STAT, TSU

Pat Donahue was at the meeting to conduct the election.

DRAFT