

# Virginia Swimming Board of Directors Meeting

Sunday August 26, 2018  
1:00pm

Double Tree by Hilton Hotel Richmond- Midlothian  
1021 Koger Center Blvd 23235

## Minutes

In Attendance: Drew Hirth, Sara Gaston, Maddy Wallin, Shelby Stanley, Jenni Ryniewicz, Steve Hennessy, Mary Turner, Terry Randolph, Bryan Wallin, John Stanley, Dan Demers, Bob Rustin, David Strider, Gordon Hair, Jessica Simons, Bridget Burkot, Jill Rhyne, Michael Braum, Emily Fagan

The meeting was called to order at 1:00 pm by General Chair, Bryan Wallin.

**Consent Agenda:** A motion was made and seconded to approve the following items:

- Minutes from April's and June's BoD Meetings
- Submitted Committee Reports
  - Officials
  - Technical Planning

The motion carried.

### Officer/Committee Reports:

**Treasurer's Report:** Bob Rustin reported that we should be very close to being breakeven for the year. He highlighted the following.

- Approximately \$63,700 was spent for athlete reimbursements.
- Zone team support will be under budget because our team was smaller. Maureen was about to reduce the number of buses needed as well as the contracted number of hotel rooms.
- The Awards Celebration was also under budget by approximately \$5,000.

**Executive Director:** Mary Turner reviewed the following items from her submitted report.

- Several teams have contacted her about the change approved at the April meeting that limits the Swimmer Fee charged at meets to \$2.50. During the past year or two, these teams have increased the swimmer fee in exchange for free access to online heat sheets. It was noted that an additional change approved in April allows meet hosts to set splash fees with no restrictions except in the case of 8 & Y meets and championship meets. After much discussion of advantages and disadvantages, it was decided to see how these two changes work this year and revisit the topic in the future.
- Mary also asked for clarification on the procedures that a team should follow to request reimbursement for a coach attending USA Swimming meets as listed in Section W in Policies and Procedures. A team representative needs to submit the standard Virginia Swimming Reimbursement Form found on the website along with appropriate receipts to the Treasurer.

**Rules and Regulations:** A question was raised because there were inconsistencies between the proposed changes to Policies and Procedures and the Meet Hosting Instructions contained in the Executive Director's Report. John, Jessica, Emily, and Mary will review the two documents to make needed changes.

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**Age Group Committee:** Drew Hirth reported that the format change including the 10 & Y events in the prelims sessions of LC Age Group Champs was liked by all. Numbers were a bit down this year and a variety of reasons given when Drew canvassed teams. Drew and Steve will get together to discuss time standard changes for the coming year. Drew also asked what the responsibility of the LSC is to ensure that a host team for championship meet can handle hosting the meet. He also mentioned that concerns had been brought to him about a Potomac Valley team renting lane space at JRSSC and recruiting athletes at summer league meets in the area. Bryan informed the Board of the current situation and that he had spoken with the PVS General Chair concerning it. He expects to hear back from PVS about it in the next two weeks.

**Zone Team Manager:** Jessica Simons presented the report in Maureen Tolliver's absence. She gave the following statistics concerning this year's team:

- 130 athletes applied which is down from 175 last year.
- 92 athletes qualified for the team but 4 decided not to attend. Last year's team consisted of 90 athletes.

**Senior Committee:** Steve Hennessey reported that Liberty University Natatorium is an outstanding facility and that athletes pleased with their times from the meet. He did mention concern over how the staff handled the bulkhead- wall injury and their response. He stated that he thought that the staff is well equipped for adult events but maybe need to look at their procedures as far as participants younger than 18 are concerned. As a response, John reviewed that he and Mary have spoken with representatives from the university, outlining the LSC's concerns about the meet and what adjustments can be made. John also reported that the Liberty staff has worked with the pool manufacturer and a solution to the gap between the bulkhead and wall has been designed and will be in place in the few weeks.

**Operational Risk Committee Report:** Gordon Hair requested action by the Board to require every head coach to make a statement that signatures have been acquired from parents and athletes on concussion information sheets. He requested that each team return this statement by December 1 each year. A motion to that effect was made, seconded, and approved. Gordon also requested that the answers to the following questions be included with all draft meet announcements when submitted for approval.

1. What provisions do you plan to make in preparation for hosting the meet? (Ex: Filtration rate normal and meet day, air exchange rate normal and meet day, water test normal and meet day)
2. Have you completed the USA Swimming Walk-Through Facility Form?
3. Are swimmers expected to show before entering the water?
4. Meet size and duration for the venue. (Ex: number of athletes, timeline of each session to include warm-up and events, number of days for the meet)
5. Will there be breaks for volunteers in a location off the deck?
6. Is off-deck seating available for athletes?

A motion to that effect was made, seconded, and approved. At Gordon's request he will also be sent copies of Meet Referee's Reports so that he can track issues. Gordon also suggested that meet

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referees/meet directors need to take the time to train meet marshals. Mary indicated that this topic will be covered at the Meet Director's Workshops that will be hosted this year.

## Old Business

- VSI Hall of Fame – no report at this time

## New Business

- Athlete Scholarship Proposal: Sara Gaston reported that many LSCs offer scholarship opportunity for graduating seniors and reviewed the proposed application. A motion was made to approve scholarship proposal for inclusion in the 2019/2020 budget and to be awarded in the spring of 2020. The motion was seconded and approved. Additional details for the application will be finalized prior to publication.
- 2018 LC All Star Team – Because we are moving the Awards Celebration to the fall of 2019 and will not host one this spring, a motion was made and seconded to recognize this year's long course All Star team and present them with a gift at this point. The motion carried. The gifts will be handed out to team representatives and the House of Delegates meeting in September.
- 2019 Athlete Clinic and Awards Celebration: At the April Board meeting it was decided to host both of the events on the same weekend. A motion was made and seconded to hold them on the weekend of September 21-22. The motion carried. As a note, this weekend is not considered to be a leadership and education weekend which allows meets to be held on these dates. As part of this item, a motion was made, seconded, and approved to host the 2019 House of Delegates meeting on the weekend of September 28 – 29. The date for the Swimposium will be finalized in the future.
- Zone Bids for 2020 - A motion was made, seconded, and approved to submit bids for the following meets:
  - Short Course Super-Sectional currently scheduled for March 26 – 29. (If we are not awarded the bid, it was decided that we are not willing to host the Region 2 long course meet.) Mary will check with the various venues in the state to determine availability and interest.
  - Long Course Super-Sectional. The dates of this meet have not been set by the Zone but we will suggest May 28-31 or June 4 – 7. Mary will check with the various venues in the state to determine availability and interest.
  - Long Course Age Group Championship currently scheduled for August 5 – 8. Liberty University is the selected venue for this bid.
- 2019 LC Sr. Champs: The discussion of the host and location of the meet was re-opened. The information proposed expense worksheets submitted by the teams bidding for the meet were discussed. A motion was made to accept LY's bid to host the meet at the Liberty University Natatorium. The motion was seconded and approved.
- A motion was made to pay our Zone Team Manager an honorarium of \$750. The motion was seconded and approved.

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**Announcements:** Bryan announced that he has submitted a bid to the Eastern Zone Competition Coordinator to hold the 2019 EZ Open Water meet in Richmond. The proposed dates are June 15<sup>th</sup> or June 22<sup>nd</sup>.

Adjournment 4:40

Respectfully submitted,  
Mary Turner

DRAFT