

Rules/Legislation Coordinator Report

June 15, 2014

VSI Policies and Procedures

- The most current version of the *Policies and Procedures* has been distributed and posted to the VSI website. The policies are current through a revision date of April 13, 2014; the procedures are current through a revision date of April 12-13, 2014.
- The *VSI Policies and Procedures* manual is Microsoft Word document. Although much of the document follows the same outline and formatting styles, the styles are not consistent throughout. Furthermore, because the automated outline function is broken throughout the document, simple changes to the document often result in unpredictable changes at other locations within the document. Unless there is an objection, I plan to strip the document of its formatting and to apply consistent outline and formatting styles throughout the document. This will make it easier to maintain the document in the future and to utilize the automated outlining and table of content functions of Microsoft Word. (This repeats the same item that was brought forward in the April 9, 2014 report.)

VSI Bylaws

- The VSI Bylaws as amended by the HOD on September 29, 2013 and April 13, 2014 have been approved by the USA-S Rules and Regulations Committee and the USA-S General Counsel.

Respectfully submitted,

Kevin T. Hogan
Rules/Legislation Coordinator