

Virginia Swimming, Inc.  
**Board of Directors**  
**Minutes**  
**January 3, 2004**

Board Members in attendance: George Homewood, Mary Turner, David Strider, Terry Randolph, Walter Smith, Diana Hurst, Bill Geiszler, James Wolfe, Steve Hennessy, George Massey, Jan Phillips.

The meeting was called to order by George Homewood at 1000.

**Minutes approved.**

**Business items:**

1. **TPHN request for rebate reduction:** loss of \$380; questions regarding meet report discussed. Discussion regarding VSI's responsibility to cover teams' financial losses that occur during a meet. Letter to be sent to Steve Parker acknowledging loss, but VSI board will stay within current procedures and not extend a rebate to TPHN. **Motion** made that in light of VSI's history that we deny the request for rebate from TPHN. Seconded. **Approved.**
2. **Spring Senior Champs meet:** Place and time discussed; tentative hold at GMU, Fairfax campus for March 5,6,7. Discussion regarding Thurs. evening session vs. warm-up time for teams and decided that it's not needed. Terry Randolph to do meet invitation. Terry and Bill to take care of administrative duties during the meet. Request for funding for athlete social. Discussion followed. George Massey to work with Diana Hurst for athlete social on Sunday afternoon. Budget not to exceed \$500.00 set by board. **Motion made.** Seconded. **Approved.** Request for thank-you for officials. **Motion** made to purchase a small item (i.e. Pen, pin, etc.) as thank you to all officials to be handed out during championship season. Budget not to exceed \$500.00. Seconded. **Approved.**
3. **Spring Zones:** Awards order to go in this week. Virginia team arrangements made. Notation will be made to web site regarding change in National Championship time standards as this affects athlete eligibility. Applications needed from coaches for zones, currently have 1 coach who has applied.
4. **A/BB champs meet assignments:** 2 proposals for team assignments(see attachments to minutes). **Motion** made to accept proposal #2 with Beta to LY. Seconded and **approved.**

5. **Officials Discipline Policy:** Process to remove an official with protection to LSC created by USA swimming. This to be "Q" under VSI Policies. **Motion** made to submit this policy change to HOD. Seconded and **approved**.
6. **Scratch Policy/ Meet Hosting/Management Policy:** Discussion surrounded previous short course Senior Champs scratches Sunday. Suggestion to reverse order Sunday night so the final heat will be full. Without any policy changes, the meet director and meet referee can make changes for meets as long as changes are publicized in the meet invitation. Suggested that those most interested in making changes put ideas on paper and bring these suggestions to the next board meeting. Discussion regarding meet schedules and how to set a schedule to accommodate teams in all regions. Technical planning will continue to work on the meet schedule.
7. **VSI Web:** Discussion regarding how items are posted to web site. Questions regarding meet results posted to web site for HS swimming and DQ log for HS swimming. Concerns rose regarding organization of VSI web page. Less user friendly. Suggestion made that meet invitations need to be posted on web along with the schedule of meets. **Motion** made to return to a web master who is knowledgeable about swimming to manage the content of the site and employed by VSI, this person will report to the board. Seconded. **Approved**.
8. **Long Course Schedule 2004:** Discussion regarding bids received and ways to rearrange meets to accommodate swimmer/coach/team needs. Proposal will be sent to coaches to have a 13+ summer awards indoor and a 12 and under summer awards at an outdoor pool with possibility of prelims/finals.
9. **Short Course 2004-05:** Template for season ready for Feb. meeting.
10. **Swimposium:** Last weekend in Sept. Discussion about whether to include club development seminar, coach seminar and athlete seminar.
11. **Banquet:** Looking for chairman. Location needed. 4 locations possible in Richmond; Omni, Marriott, Convention Center, or Siegel Center.
12. **All-Virginia Award:** To be patterned after USA All America, but to use Virginia meets. Discussion to revisit this award following the completion of the criteria for swimmer of the year award, and coach's award.

13. **By-law change:** 602.3(page 3, beginning line 30) Each Club member shall appoint an Individual Member/**Active Individual Member** to be a Club Safety Coordinator.....

Asked by USA Swimming to make this change to our by-laws. Will be put on the agenda for Feb. 8. Walter will discuss with Louise and with USA Swimming the rationale and specific wording. He may then propose a floor amendment at the HOD meeting.

14. **Report from Louise:** Overall athlete numbers have increased. On-track with budget.

15. **Report from athlete rep:** Virginia athletes are better informed than other LSC reps. Elections for next year will be held at Senior Champs. George Massey will assist the athletes in coordinating the election.

16. **Coaches:** Team name change; Betta has changed name to Swim Quest(SQST).

17. **Budget:** Income on target. Expenses: convention expenses down. Request received for reimbursement for Long Course Nationals, but without reimbursement documentation. Letter will be sent with deadline.

18. **Question from RAYS:** Reimbursement for Senior Nationals 2004. **Motion** made: a swimmer must swim an individual event in Virginia's Short Course Senior. Champs 2004 and file for said reimbursement within 30 working days of this meet. Seconded. **Approved.**

There being no further business, the meeting was adjourned at 3:00p.m.

Respectfully submitted,

Jan Phillips, Secretary