

**Administrative Vice Chair Report**  
**VSI Board Meeting**  
**January 8, 2005**

Attached you will find a spreadsheet showing the meets for which we have granted sanctions thus far as well as the splash fees charged. For the meets for which I had the final financial information as well as those that had fee increases you will also find the total facility cost for the meet. The only facilities that have not required an increase are JMU, GAC (Roanoke), HMA, NOVA, Waynesboro YMCA, and Woodberry Forest. For the first time this year fee increases have been requested by teams using the following facilities: RWFC, FEAC, MAC, RU, VT and GBD (Charlottesville). In general, splash fees have ranged from \$2.00 to \$4.50 and, knowing the facility costs, have been determined on the basis of overall expenses and an estimated number of swimmers and splashes. Please review these numbers as I believe they indicate the need for an overall increase in the splash fees mandated by our policies. (Those entries with question marks are still "in the works".)

Also, USA-S needs to approve the Bylaw change that was passed by the HOD at our last meeting. I have contacted Carol Burch to find out the process I must follow to accomplish this and am awaiting her response.

I am currently updating the policies and will have them posted on the website when the task is completed, probably by the end of next week.

See you Saturday.

Mary